

## **LOZELLS PRIMARY SCHOOL**

**Wheeler Street, Lozells, Birmingham. B19 2EP**

**Tel: 0121 566 4450**



### **JOB DESCRIPTION**

#### **SALARY SCALE:**

MPS/UPR

#### **JOB DESCRIPTION:**

1.0 Job Title: **CLASS TEACHER**

2.0 Job Purpose:

**To promote the general progress and well being of individual pupils and of any class or group assigned to her / him principally but not exclusively by teaching primary age children**

3.0 Duties and Responsibilities

3.1 General

- To undertake the duties and responsibilities of a classroom teacher as required by the head teacher (see Pay & Conditions)
- Actively support the Head Teacher, Governors and Staff in the promotion and achievement of the aims and objectives of the school.
- Liaise with the Head Teacher, members of the Senior Leadership Team, subject leaders, teaching and support staff as appropriate.
- Planning, preparing and delivering work for pupils assigned to her / him.
- Teaching according to their educational needs, the pupils assigned to her / him including the setting and marking of work carried out by those pupils.
- Assessing, recording and reporting on the development, progress and attainment achieved by those pupils assigned to teach.
- Communicating and consulting with parents of the pupils s/he is assigned to teach.
- Participating in any arrangements within the agreed national framework for the review of her / his performance.
- Reviewing from time to time her / his methods of teaching and programme of work.
- To help pupils with individual guidance as necessary.
- To attend and lead collective worship unless a dispensation has been granted.

3.2 Specific

- To make a contribution to the development of the school priorities by developing skills and expertise in the specific area of:
  - **TBC**
- Undertake any duties requested by the Head Teacher associated with that role and in line with Teachers' Standards. Specifically for this role, duties may include (although this is not an exhaustive list):
  - **TBC**

4.0 Line Management – Responsibility to and for:

4.1. Responsible to the Head Teacher.

4.1. Responsible for the supervision of designated teaching and support staff.

5.0 Conditions of Employment:

5.1 The above responsibilities are in accordance with the requirements of the School Teachers Pay and Conditions Document in terms of duties and working time, also any local agreements, local authority guidance on interpreting teachers' conditions of service.

6.0 Review and Amendment:

6.1 This job description is normally subject to annual review. It may be amended at the request of the Head Teacher or the post holder but only after consultation with the post holder. It will be signed if agreement is reached.

7.0 Special Conditions:

7.1 A teacher on the upper pay scale shall meet the post threshold professional standards as specified in the School Teachers' Pay and Conditions Document in addition to the Teachers' Standards which are required of all teachers.

7.2 The duties required of a teacher under this job description shall be such as require the exercise of a teacher's professional skills and judgement.

8.0 Complaints:

8.1 If, following review and amendment, agreement is not reached, the appropriate procedures should be used for the setting of any disputes.

Job Description issued after consultation:

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**Signature of the Head Teacher**

Copy received by:

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**Signature of the Post Holder**

Date:

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### Person Specification

#### **CLASS TEACHER**

This School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants.

<b>INITIAL QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• *Qualified teacher status.</li> </ul>
<b>FURTHER QUALIFICATIONS/ PROFESSIONAL DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>• *Recent, relevant in-service training in current educational practice including curriculum innovation and assessment strategy.</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• **Successful experience of teaching in different key stages.</li> <li>• **Involvement in assessment and moderation procedures.</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>• **The ability to plan, deliver, evaluate and review teaching and learning.</li> <li>• **Ability to plan for progress both within a lesson and across a sequence of lessons.</li> <li>• **Ability to work as part of an effective team.</li> <li>• High level of *written and ***oral communication skills.</li> <li>• **Ability to scaffold and differentiate effectively and to cater for the varying needs of the children.</li> </ul>
<b>OTHER</b>	<ul style="list-style-type: none"> <li>• **A commitment to involving parents in the education of their children.</li> <li>• **Promotion of positive behaviour strategies and constructive handling of problems.</li> <li>• **An awareness, understanding and commitment of equal opportunities.</li> <li>• **Awareness of safeguarding procedures.</li> <li>• **Willingness to undertake further relevant training as necessary.</li> <li>• **Willingness to take responsibility for a subject area.</li> </ul>

Those elements marked \* will be assessed in your application.

Those elements marked \*\* will be assessed in your application and during the selection process, e.g. interview.

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NB: References will be used to support the selection panel's assessment.