



Oasis Academy Blakenhale Infants and Juniors



Lunchtime Supervisor

JOB DESCRIPTION AND PERSON SPECIFICATION

POST:	Lunchtime Supervisor
LOCATION:	Oasis Academy Blakenhale Infants and Juniors
WORKING PATTERN:	Part-Time, Term Time Monday - Friday 5.42 hours per week / 1 hour 5 mins per day Times to be confirmed
SALARY:	GR1, SPC02 - £12.30 per hour We are a Living Wage Employer Plus Local Government Pension Scheme
REPORTS TO:	Administrative Coordinator
DBS LEVEL:	Enhanced
START DATE:	Immediate

JOB PURPOSE:

- To supervise students in the dining hall, playground and circulation areas during the lunchtime period
- Engage the students in appropriate activities
- Intervene when required to maintain standards of behaviour according to the Academy's Behaviour Policy and ensure wellbeing and safety

SPECIFIC RESPONSIBILITIES

- Supervise students during lunch time
- Safeguard the wellbeing of students
- Monitor behaviour and where necessary intervene to resolve issues
- Use resources available to ensure stimulating and safe play
- Organise lunch time activities
- Understand the protocol for recording and reporting all incidents and accidents
- Encourage healthy eating
- Ensure student's personal needs are cared for and assist with awareness of personal hygiene
- Clearing up of spillages and ensuring tables are clean in the dining hall
- Assist with clearing of tables in the dining hall

KNOWLEDGE AND SKILLS

- A clear understanding of childcare and related issues
- Good listening skills
- Good observational skills
- Team work
- A calm and professional attitude at all times
- A nurturing approach
- An understanding of healthy eating to enable you to promote this within the Academy

Safeguarding Children

Oasis is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

PERSON SPECIFICATION

	Essential	Desirable
Experience, skills and knowledge	<ul style="list-style-type: none">• Good communication skills• A calm, nurturing approach• The ability to work well within a team• A clear understanding of confidentiality• Ability to interact with the students	<ul style="list-style-type: none">• Knowledge of healthy eating• Knowledge of child care policies• Ability to use the resources available to engage the students
Personal Qualities	<ul style="list-style-type: none">• Good health, attendance and punctuality• A friendly, outgoing personality	<ul style="list-style-type: none">• Willingness to support colleagues