

Framework for job descriptions for teachers with teaching and learning responsibility payments

SCHOOL: George Dixon Primary School

NAME OF TEACHER:

SALARY SCALE: Main Scale and Upper Pay Scale

TLR: TLR2 £5,530

JOB DESCRIPTION effective from September 2025; reviewed annually

1.0 JOB TITLE: Leader of English

2.0 JOB PURPOSE

To assist the head teacher in the leadership and management of teaching and learning in the school, to achieve the outcomes required by Government regulations and the school development/improvement plan adopted by the governing body. **The teacher will be required to take particular responsibility for Writing across the school and Reading in KS2.**

3.0 PROFESSIONAL DUTIES

- 3.1 To undertake the duties and responsibilities of a classroom teacher as required by the head teacher (see extract from School Teachers' Pay and Conditions Document attached).
- 3.2 To lead, manage and develop our English Curriculum and make an impact on the educational progress of pupils other than the teacher's assigned classes or groups of pupils.
- 3.3 To lead, develop and enhance the teaching practice of other staff in English.
- 3.4 To develop a writing team across the school fulfil the above.

4.0 LINE MANAGEMENT - RESPONSIBILITY TO AND FOR

- 4.1 Required by the School Teachers' Pay and Conditions Document to carry out the professional duties of a teacher under the reasonable direction of the head teacher of the school, and to report for the purposes of day to day management to the Deputy Head Teacher responsible for Teaching and Learning.
- 4.2 Responsible for the management, direction and supervision as appropriate of designated employees and other people as specified by the head teacher.

5.0 CONDITIONS OF EMPLOYMENT

The above responsibilities are in accordance with the requirements of the Education Act 2002 and statutory orders in terms of duties and working time (including those special provisions relating to the proportion of teaching time within working time for guaranteed time specifically for assessment, planning and preparation), also any local agreements, local authority circulars and guidelines giving interpretations of teachers' conditions of employment.

6.0 SPECIAL CONDITIONS

- 6.1 A teacher on the upper pay scale shall meet the performance threshold standards as specified in the School Teachers' Pay and Conditions Document.
- 6.2 The duties required of a teacher under this job description shall be such as require the exercise of a teacher's professional skills and judgement.

7.0 REVIEW AND AMENDMENT

This job description is normally subject to annual review. It may be amended at the request of the Head Teacher or the post holder but only after full consultation with the post holder.

Job Description issued, after consultation, by

(Signature of Head Teacher or designated member of the leadership team)

Date: _____